

[REDACTED]
Freedom of Information Officer
foi@environmentalstandards.scot
0808 1964000

[REDACTED]

18 September 2025

Dear [REDACTED],

Response to information request – full disclosure – ESS.IR.014

I am writing in response to your email of 03 September 2025, requesting information under the Freedom of Information (Scotland) Act 2002 (FOISA). The information you requested is as follows:

1. In 2024-25, how many days did the chief executive of this public body work? If you do not have a chief executive, please provide data for the equivalent role, which would be the top-ranking corporate officer at this public body e.g. Managing director, president etc.
2. In 2024-25, how many days of annual leave did this individual take?
3. In 2024-25, how many days did this individual work from home, and how many days did they go into the office?

Our response

I am pleased to enclose the information requested below. This is a full disclosure of the information you requested.

Environmental Standards Scotland Enquiries
enquiries@environmentalstandards.scot
Thistle House, 91 Haymarket Terrace, Edinburgh, EH12 5HD
0808 1964000

- 1. In 2024-25, how many days did the chief executive of this public body work? If you do not have a chief executive, please provide data for the equivalent role , which would be the top-ranking corporate officer at this public body e.g. Managing director, president etc.**

During the period from 01 April 2024 to 31 March 2025 the CEO worked 194.5 days. Please note, the remaining available working days (67.5) included public holidays, annual leave, paid special leave (bereavement) and unpaid leave.

- 2. In 2024-25, how many days of annual leave did this individual take?**

The CEO took 34 days of annual leave during this period. Please note, the annual leave year runs from 1 February 2024 to 31 January 2025, therefore the time-period specified in this request spans two annual leave reporting periods.

- 3. In 2024-25, how many days did this individual work from home, and how many days did they go into the office?**

ESS does not record what days individuals work in the office or at home but on average the CEO is in the office for four days a week.

Right to seek a review

While we believe we have complied with your information request in full, if you are unhappy with this response to your request under FOISA, you may ask us to carry out an internal review of the response by writing to:

Mark Roberts
Chief Executive Officer
Environmental Standards Scotland
Thistle House
91 Haymarket Terrace Edinburgh
EH12 5HD

Environmental Standards Scotland Enquiries

enquiries@environmentalstandards.scot

Thistle House, 91 Haymarket Terrace, Edinburgh, EH12 5HD
0808 1964000

Email: foi@environmentalstandards.scot

Your review request should explain why you are dissatisfied with this response, and should be made within 40 working days from the date when you received this letter.

We will issue a full response to your request for review within 20 working days of receiving it.

Yours sincerely,

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